



CPAD BOARD REGULAR MONTHLY MEETING – May 23, 2022
MINUTES – APPROVED

IN-PERSON MEETING
IN GORDON’S HANGAR 3204 WESTERN DRIVE

Directors: Diane Shariff, Glenn Gordon, Knud Kirkegaard, Jeff Robertson, and Terry Bohlen

1. 7:00PM Call to Order/Roll Call Public: 13 Time: 7:02

DS A GG P KK P JR P TB P (P-Present, A-Absent)

2. PLEDGE OF ALLEGIENCE TB

3. ADOPTION OF AGENDA

MOTION to adopt Agenda for May 23, 2022 Regular Meeting of the Board of Directors

Motion: JR **Second:** KK

DS A GG Y KK Y JR Y TB Y (Y-YES, N-NO, A-Abstain, /-Absent)

4. ADOPTION OF MINUTES

MOTION to adopt Minutes from April 25, 2022 Regular Meeting of the Board of Directors

Motion: KK **Second:** TB

DS A GG Y KK Y JR Y TB Y (Y-YES, N-NO, A-Abstain, /-Absent)

5. COMMITTEE REPORTS:

a. FINANCE REPORT

Director Kirkegaard

April financials
Assessment District

Director Kirkegaard reviewed all of the current financial reports. There were no questions raised and no issues during the presentation.

b. AIRPORT MANAGER REPORT

Manager Coutches

Hanger Door maintenance / repair status **All current hangar maintenance is completed.**



Fuel tank interior visual inspection report: **Fuel inspection report was delivered. No major issues with the tanks. Reports to be sent to insurance company.**

Other repairs: **Several runway lights were replaced**

Fuel: **Gallons sold (3,731 gallons in May) down 22% compared to same time last year.**

Airport sign installation

Grass/weed cutting: **Mowing has already started.**

c. UPDATE ON PROCUREMENT AND CONTRACTS

Manager Coutches

Tanknology tank inspection - **Previously covered**

d. VOLUNTEER SERVICE REPORT

Director Bohlen

Since the last Board Meeting in April -about 152 hours by 17 volunteers/ Continued excellent support by resident volunteers!

Highlights: Runway light repairs, gate repairs, mower training, mowing airport grass, revised draft financial charts for public information meetings, Risk Management Ad-Hoc Committee Meetings, Tenant Lease Update Ad-Hoc Committee preparation, Board Meeting preparation.

Special thanks to Mark and Joe Eagar repairing runway lights, David Becker conducting mower training and tractor servicing, Greg Wright and Perry Johnson tractor repair, Alex Erdman, Don Bradley and Knud Kirkegaard for installing, configuring and testing new Wi-Fi system for computer, phones and cameras.

6. **PUBLIC FORUM/PUBLIC COMMENT:** Only items that are within the jurisdiction of CPAD will be considered. Statements from the floor will be heard during public forum/public comment; public comments are limited to one 5-minute comment per person per topic. Requests requiring board action will be referred to staff and brought on the next appropriate agenda.

No public comments

7. **OLD BUSINESS:**

- a) Tenant Lease Update Ad-Hoc Committee Report Director Robertson
 Progress on hangar and tie-down rents and lease updates, leading to recommendations to the Board. **Lots of discussion on the recommended rates. How LLCs leasing hangars will be handled. Agreed to 60% of original LLC members on lease required to hold the hangar.**
- b) Fuel System Replacement Ad-Hoc Committee Report Director Bohlen
 Next meeting being schedule for week of May 23. Meeting will review tank inspection report and Point of Sale (POS) risk.
- c) Risk Management Ad-Hoc Committee Director Shariff
 Status report: **No update**



- c) **MOTION** to adopt CPAD Resolution 2022-01 to add a special tax increase measure to November 8, 2022 General Election Ballot

Discussion:

Motion: JR Second: TB

DS__ **A** __ GG__ Y __ KK__ Y __ JR__ Y __ TB__ Y __ (Y-YES, N-NO, A-Abstain, /-Absent)

- d) Cops & Rodders Event – CPAD authorization for us of airpark streets.

MOTION to authorize use of airpark streets for the 2022 Cops and Rodders event.

Discussion

Review of letter from the California Highway Patrol, requesting use of the airpark streets.

Motion: TB Second: GG

DS__ **A** __ GG__ Y __ KK__ Y __ JR__ Y __ TB__ Y __ (Y-YES, N-NO, A-Abstain, /-Absent)

8. ADJOURNMENT NEXT REGULAR MEETING:

June 27, 2022

Adjourned 8:45